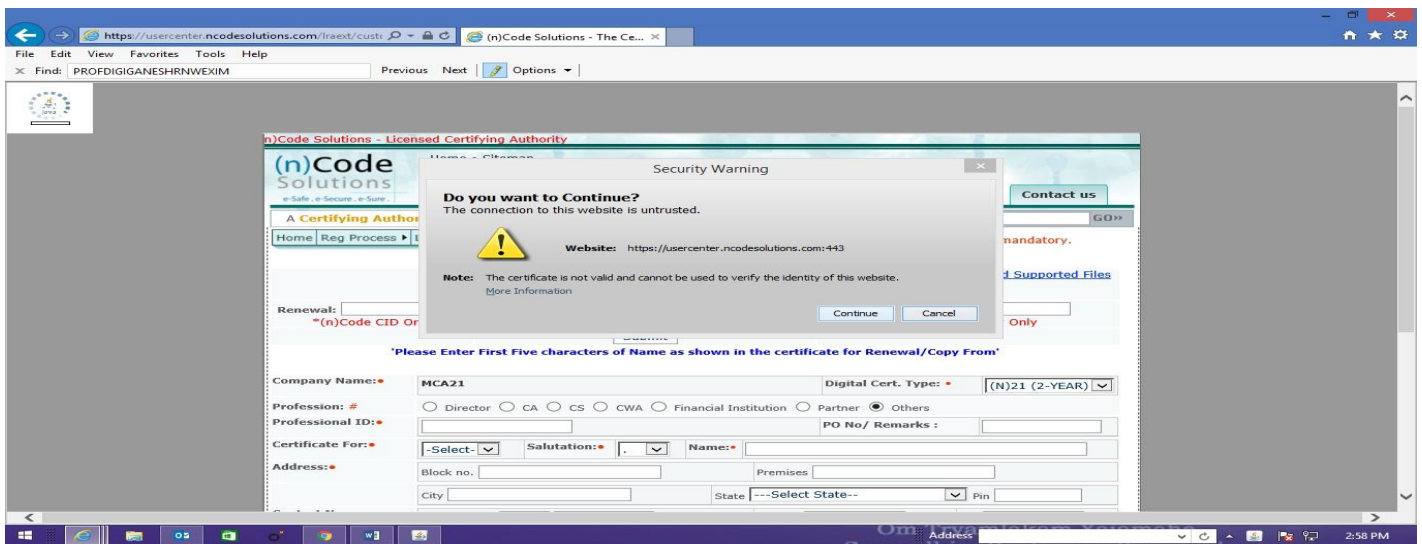


(n)Code Solutions CA

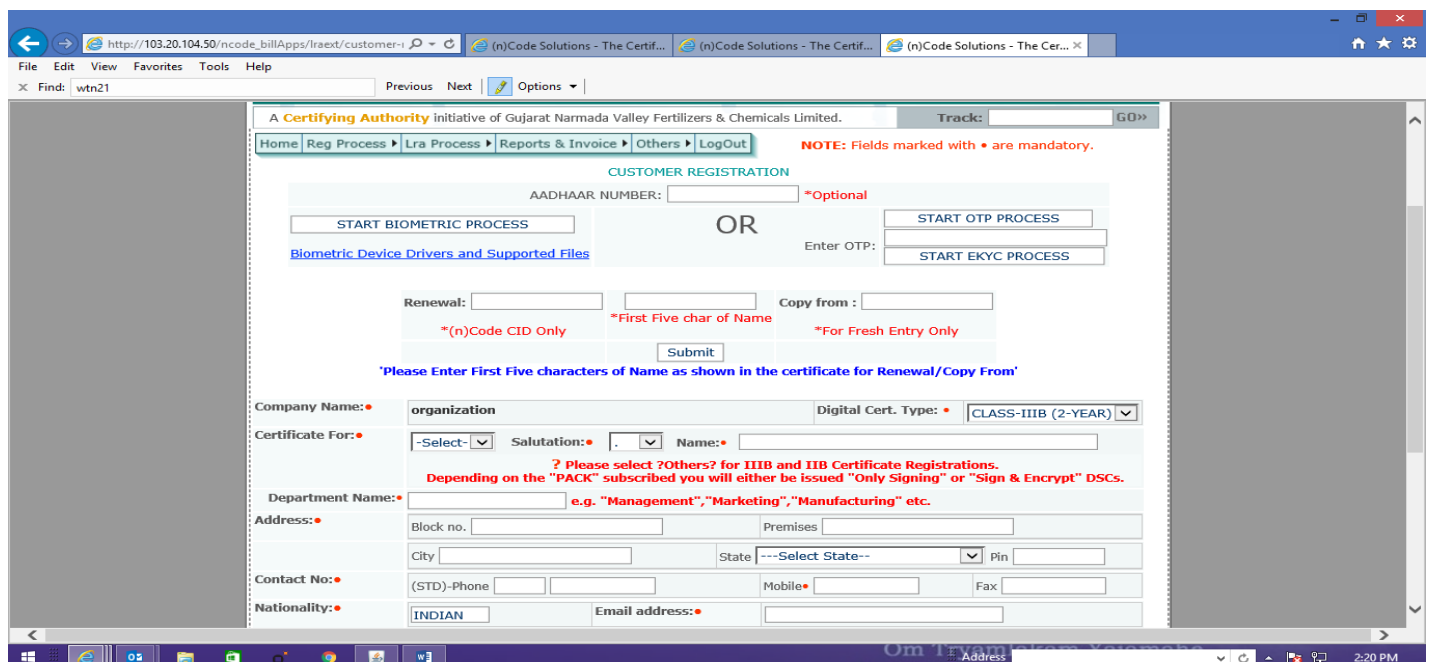
A DIVISION OF GUJARAT NARMADA VALLEY FERTILIZERS & CHEMICALS LIMITED

Registration process for Paperless DSC by using OTP + Video.

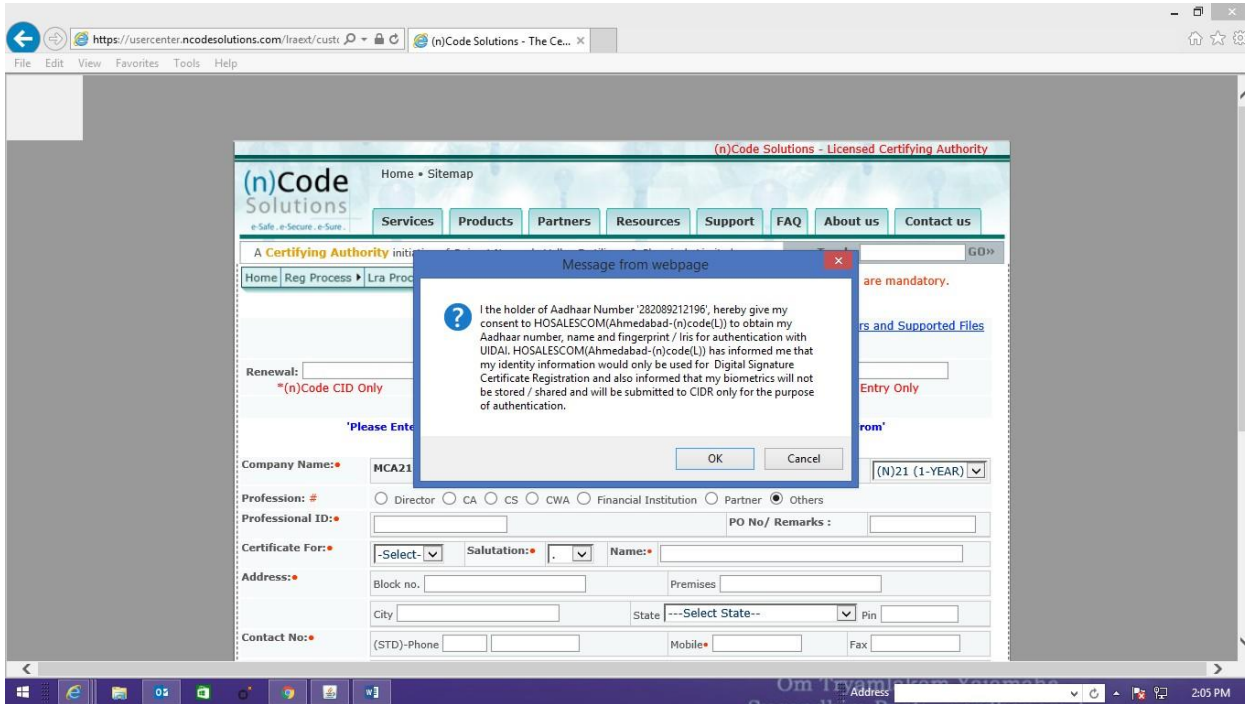
1. Start from Customer registration from the registration Page & click on “Insert” option. You will receive the security warning pop up on the screen as below. Click on “continue”.



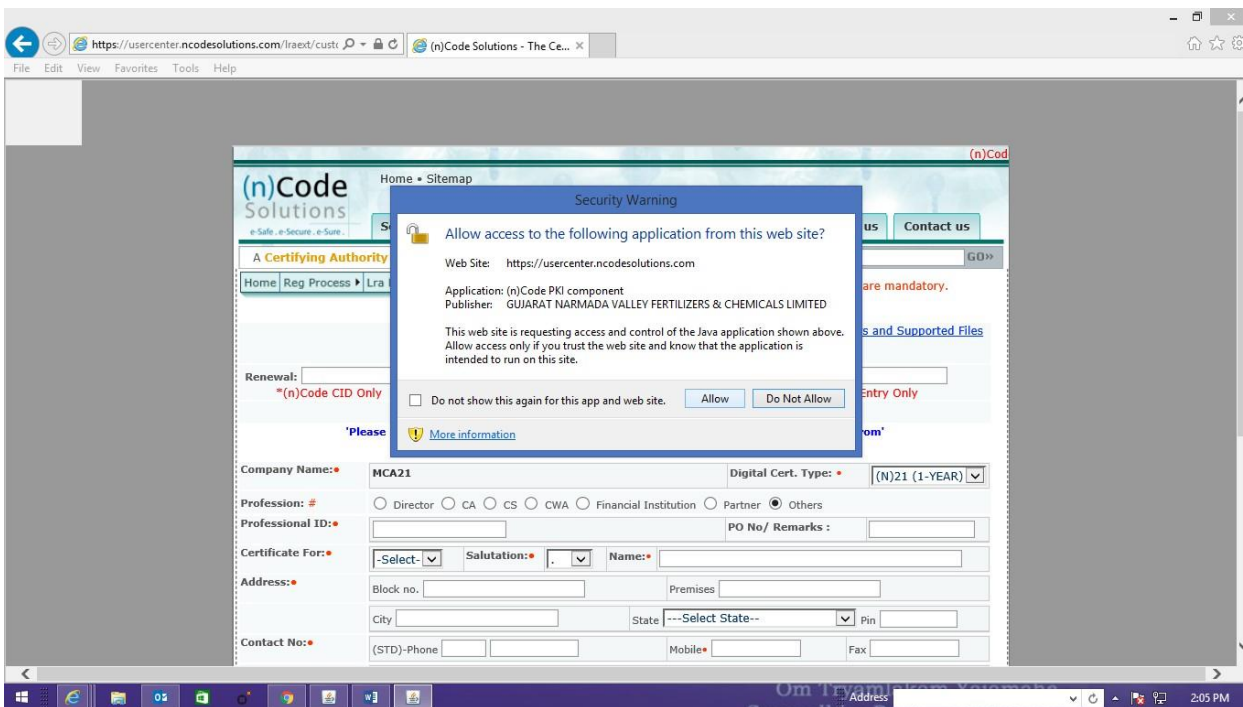
2. Please enter the Valid Aadhaar number of applicant in Aadhaar number Box & Click on “START OTP PROCESS”



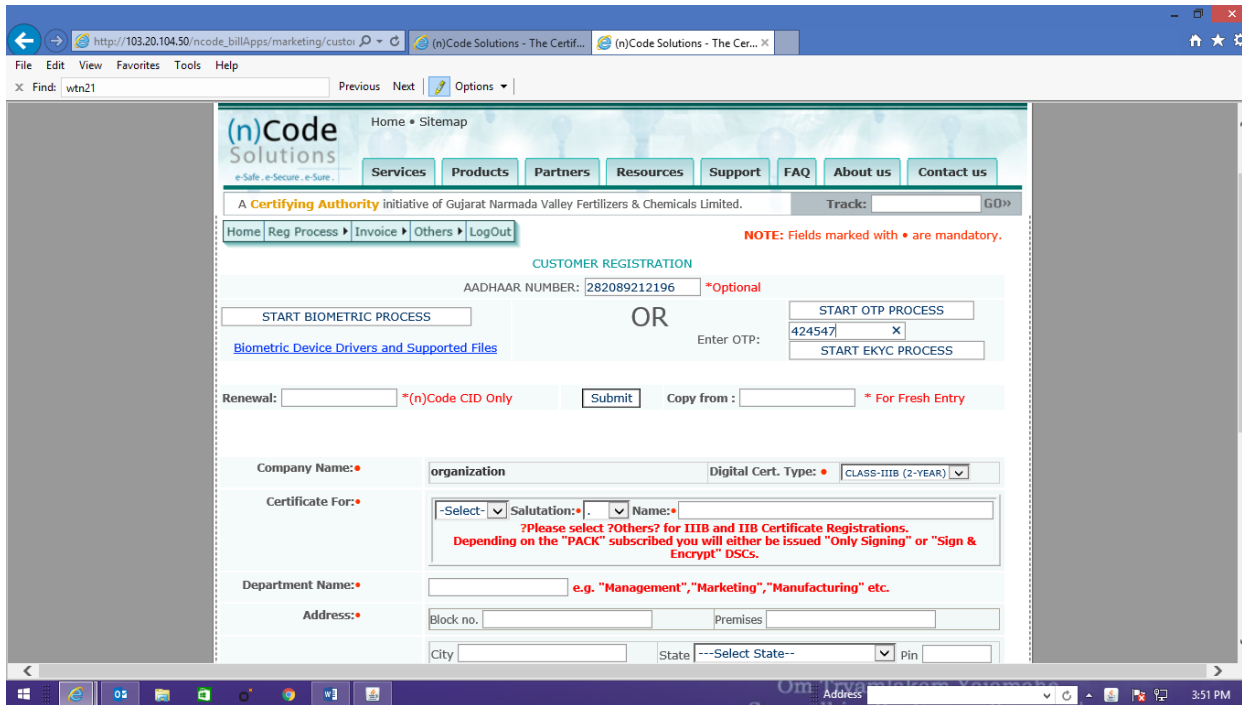
3. You will find consent Message, Please click on “OK” button. This is essential, as per the CCA Guidelines, to fetch the eKYC data from UIDAI.



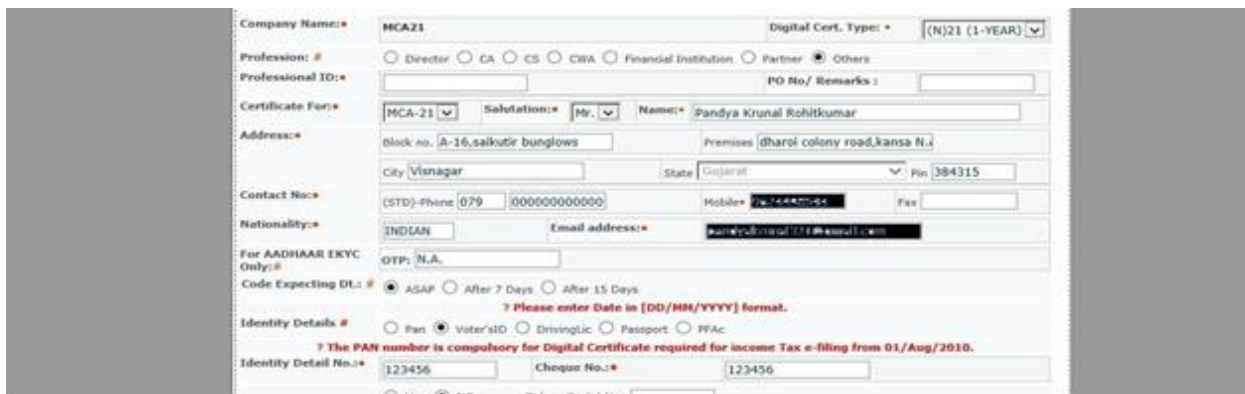
4. Click on “Allow” button and check on “Do not show this option again” at the end of Dialogue Box..



- User will receive OTP in registered Mobile – Enter OTP and Click on “Start EKYC process”.

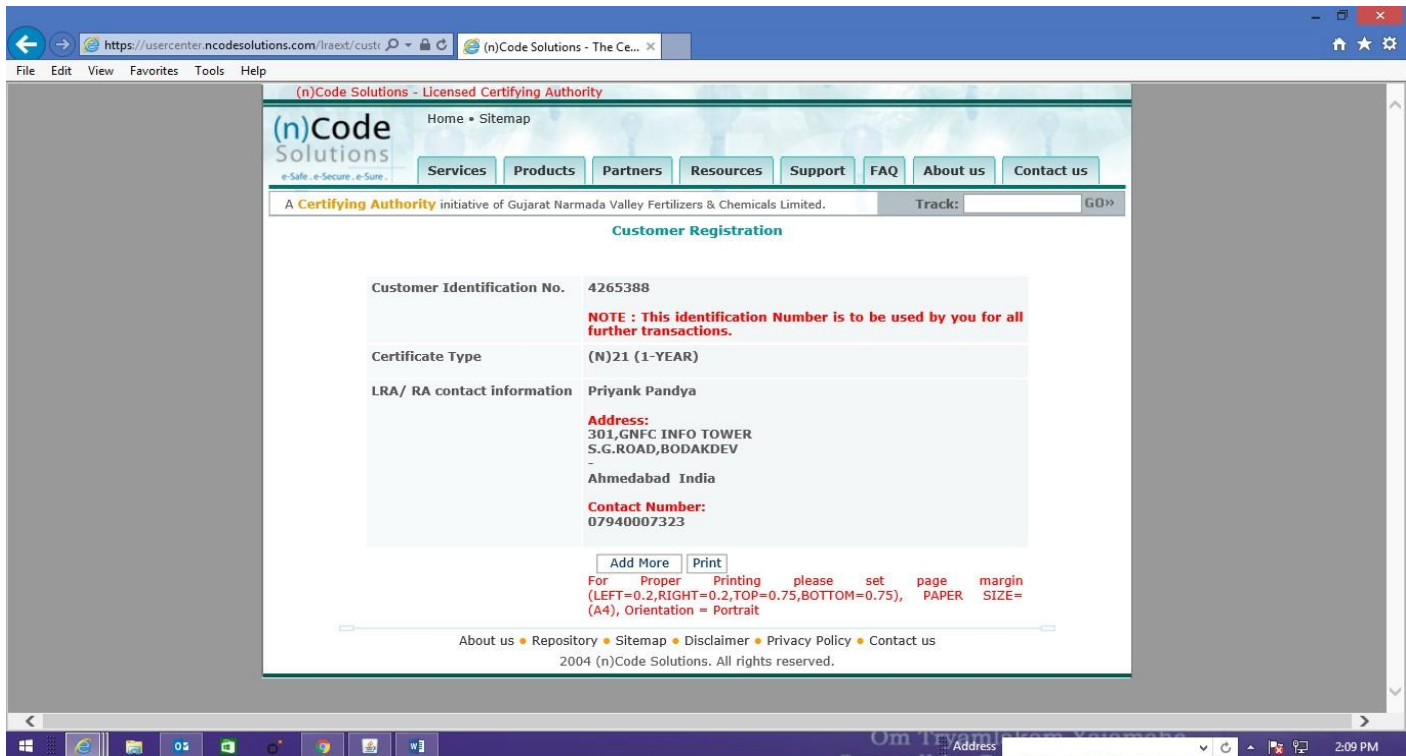


- You will receive the details from Aadhaar & it will be automatically populated and for other details, please mention the same like certificate for, salutations, etc & click on “Confirm” button to continue



7. Please close the window & Click on submit.

8. Next, click on Print.

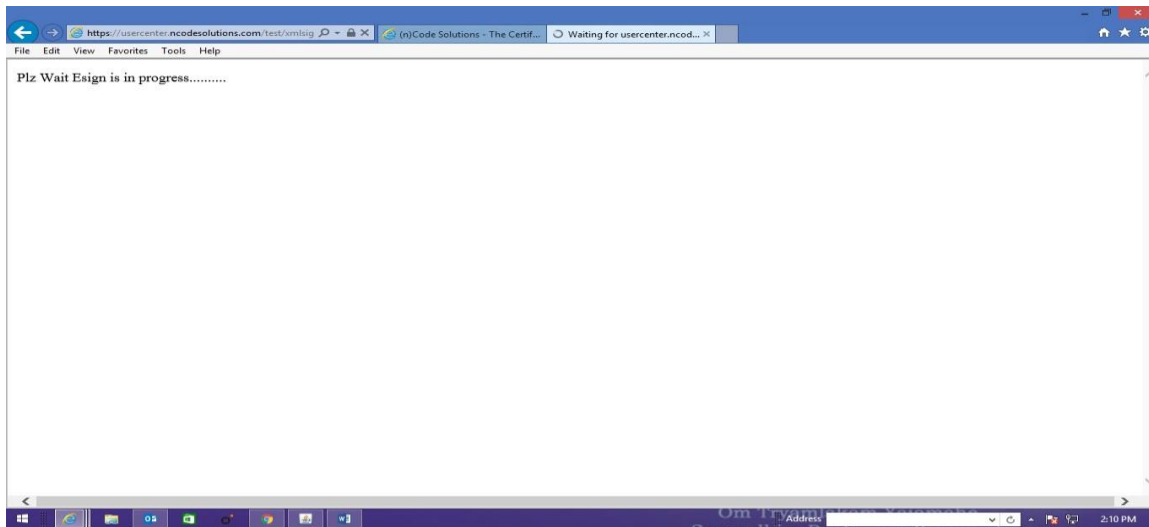


Now since eKYC process is completed, we will proceed for eSign (paperless issuance).

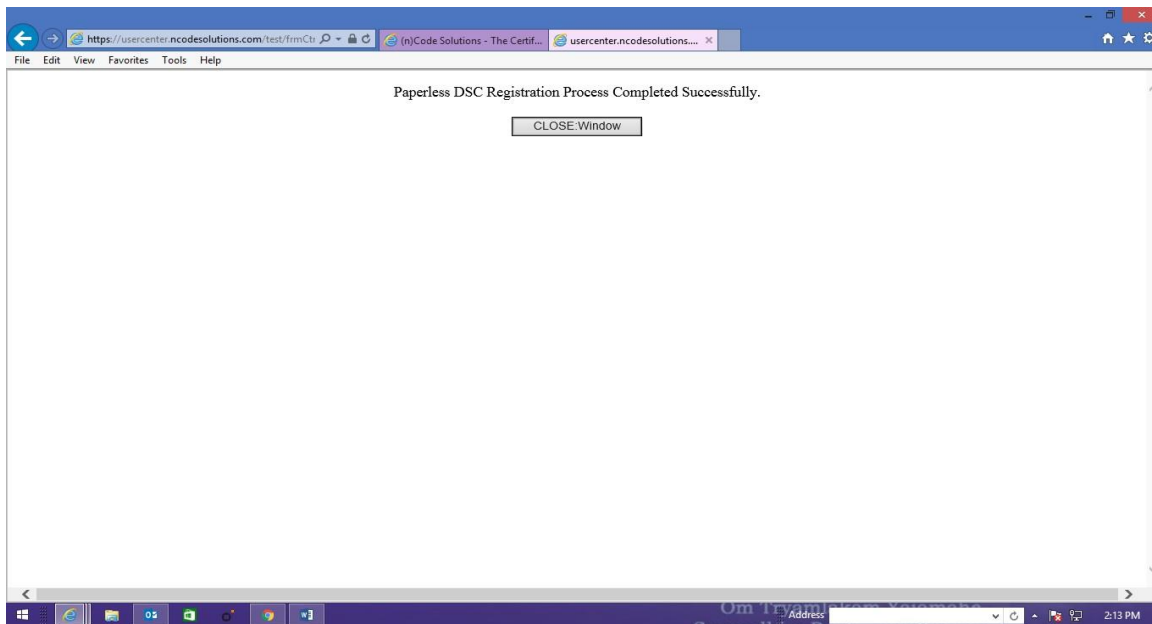
9. Click on "START OTP PROCESS". The user will receive OTP. Enter OTP received and Click on START eSign Process.



10. The following message will appear. At this stage you should not refresh the page until process is completed.



11. Once the process is completed, following message will appear.



Please Note:

- If you do not receive above mentioned Message, Process is not **complete successfully**. You need to reprocess the application.
- The user will receive video verify link on his registered mobile. He has to record the video – min 25 seconds and proceed further.